



# VACANCIES

Assmang Limited's Khumani Iron Ore Mine is one of the major Iron Ore producers in South Africa with a well-established overseas market. The Khumani Mine is situated approximately 29 km from Kathu next to the N14 in the Southern Kalahari. Khumani Mine invites highly skilled, motivated and dedicated individuals who would like to be part of this exciting mine and who would like to make use of this unique opportunity to grow and develop within the company to apply for the following positions:

## MATERIAL HANDLER SHIFT

**PREFERENCE WILL BE GIVEN TO WIM (WOMEN IN MINING) APPLICANTS**

Your CV will not be processed if you do not indicate clearly on your application which position you have applied for

### QUALIFICATIONS & REQUIREMENTS

#### Qualifications

- Grade 10 (Essential)

#### Experience

- Minimum of one (1) year operational Supply Chain Stores / Stock experience (Essential)
- Minimum of six (6) months operational lifting equipment driving / operating experience (Essential)

#### Knowledge, Skills & Competencies

- Responsibility:
  - Assume responsibility for stock
- Computer Literacy:
  - Ability to use computer at basic level
  - Company specific software program (basic)
- Attention to detail:
  - Accurate capturing of information on the system
  - Correct stock codes on each instrument
- Interpersonal skills:
  - Interact with internal and external customers
- Communication skills:
  - Ability to communicate across levels within company
- Equipment knowledge:
  - Have knowledge of operating forklift equipment

#### Other Requirements

- Preference will be given to candidates representative from Groenwater, Postmasburg, Newtown, Boichoko, Postdene, Olifantshoek, Dingleton, Kathu, Dibeng & Kuruman areas
- A Valid Code EB (08) driver's licence
- Other licences:
  - Valid Forklift, Tele-handler, Overhead Crane and all other relevant lifting equipment licences (based on requirement of the position)
- Medically fit for duty

#### KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

- To ensure material / stock is handled and moved correctly and in accordance with company policies and procedures which includes but not limited to:
  - Picking and packing of stock items
  - Truck deliveries
  - Work Ethics
  - Housekeeping
  - Lifting equipment operation
  - SHERQ adherence and compliance

The abovementioned position is B2 on the Patterson band grading system

Applications close on: 28 June 2018

Appointment: Remuneration will be based on a competitive all-inclusive flexible package.

Housing: The Company encourages private home ownership, but the allocation thereof is subject to the rules of the Khumani Housing Policy.

The successful incumbent will be appointed subject to being certified medically fit as per the Mine Health and Safety Act 29/1996 and meeting the requirements of the Company's Code of Practice – Minimum standards of fitness to perform work at a Mine. He/she may also undergo a psychometric assessment.

The successful candidate that conforms to all said requirements and experience will be appointed on this grading. Should the successful candidate not conform with all said requirements and experience, but are nonetheless regarded as suitable for appointment to the position, he/she will be appointed on a lower more appropriate grading, until successful achievement of required competencies and skills.

Interested applicants are requested to submit their CV's, together with certified copies of qualifications, to: HR Administration Office, Assmang Limited Khumani Iron Ore, Private Bag X503, Kathu 8446 or fax to 086 -407-0666 for Attention HR Administration or e-mail to applications@assmang.co.za

Please be advised that short listed candidates will be required to authenticate information provided in CV's. NB: PLEASE ATTACH RELEVANT CERTIFICATES, QUALIFICATIONS, LICENSES, ETC TO YOUR APPLICATION

Please note that NO late applications will be entertained. If you have not been contacted by the Company within 6 weeks after the closing date, please consider your application to be unsuccessful. Correspondence will be limited to short listed candidates only.

Assmang Limited is an equal opportunity employer. Appointment of successful applicants in positions will be done in line with the Employment Equity plan of the mine. Assmang Limited reserves the right not to make an appointment.

## SENIOR SAMPLE PROCESSOR

**PREFERENCE WILL BE GIVEN TO WIM (WOMEN IN MINING) APPLICANTS**

Your CV will not be processed if you do not indicate clearly on your application which position you have applied for

### QUALIFICATIONS & REQUIREMENTS

#### Qualifications

- Grade 12 with Mathematics and Physical Science (Essential)

#### Experience

- Minimum of one (1) year operational Sampling experience (Essential)

#### Knowledge, Skills & Competencies

- Functional:
  - Successful completion of internal training programs
  - SHERQ Procedures and relevant sampling methodology
  - Robotic Lab Process
  - Operational processes of Sample Tower Module, Radio Frequency Identification Module
  - Operating of telescopic materials handler (forklift / manitou), tractor and trailer, overhead crane and hoisting
  - Sampling and preparation
  - XRF skills
  - Checking objects, work and procedures
  - Handling information and following instructions, reading information from devices and using instruments
  - Controlling vehicles
  - Collecting information
  - Responding physically, perform physical tasks
  - Checking written and printed information
- Computer Literacy:
  - MS Word and Excel
  - LIMS

#### Other Requirements

- Preference will be given to candidates representative from Boichoko, Newtown, Postdene, Postmasburg, Beeshoek, Kathu, Dibeng, Kuruman, Olifantshoek & Dingleton areas
- A valid code B (08) driver's licence
- A valid code C (10) driver's licence (recommended)
- Other licences:
  - Forklift / Manitou
  - Hoisting
  - Tractor
  - Overhead crane
- Medically fit for duty

#### KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

- To effectively and efficiently carry out the preparation and analysis processes to ensure production quality targets are met, which includes but not limited to:
  - Sample processing
  - Preparatory duties
  - Administration
  - SHERQ adherence and compliance in own area of work
  - Data capturing
  - Housekeeping
  - Work Ethics

The abovementioned position is B4 on the Patterson band grading system

Applications close on: 28 June 2018